



**AGENDA
WATER POLLUTION CONTROL AUTHORITY
MEETING**

**Monday, November 17, 2014
5:30 p.m. - Enfield Room**

- 1. ROLL CALL**
- 2. MINUTES OF PRECEDING MEETINGS.**

Regular Meeting – September 2, 2014

- 3. OLD BUSINESS**
- 4. NEW BUSINESS**
- 5. ITEMS FOR DISCUSION**

A. Discussion: Irrigation Credit

- 6. MISCELLANEOUS**
- 7. ADJOURNMENT**

*** REMOVE FROM AGENDA**
**** MOVE TO MISCELLANEOUS**
***** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT**

ENFIELD TOWN COUNCIL
Acting in its capacity as
WATER POLLUTION CONTROL AUTHORITY
SEPTEMBER 2, 2014

A meeting of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Tuesday, September 2, 2014. The meeting was called to order at 9:33 p.m.

ROLL-CALL – Present were Commissioners Arnone, Bosco, Cekala, Deni, Hall, Kaupin, Lee, Mangini and Szewczak. Commissioners Edgar and Stokes were absent. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Derrik Kennedy; Town Clerk, Suzanne Olechnicki; Town Attorney, Kevin Deneen

MINUTES OF PRECEDING MEETINGS

MOTION #6198 by Commissioner Mangini, seconded by Commissioner Arnone to accept the minutes of the August 4, 2014 meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6198** adopted 7-0-1 with Commissioner Lee abstaining and Commissioner Bosco absent at the vote.

OLD BUSINESS

There were no Old Business items.

NEW BUSINESS

RESOLUTION #6199 by Commissioner Mangini, seconded by Commissioner Arnone

**RESOLUTION ADOPTING REGULATIONS FOR CALCULATION AND IMPOSITION
OF FACILITY CONNECTION CHARGE FOR CONNECTIONS TO THE PUBLIC
SEWER SYSTEM**

WHEREAS, the Enfield Water Pollution Control Authority wishes to adopt regulations for calculation and imposition of facility connection charges for connection to the public sewer system.

NOW THEREFORE BE IT RESOLVED, that the regulations for calculation and imposition of facility connection charge for connections to the public sewer system attached hereto as “Attachment A”

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6199** adopted 8-1-0 with Commissioner Bosco voting against the resolution.

ITEMS FOR DISCUSSION

MOTION #6200 by Commissioner Lee, seconded by Commissioner Mangini to suspend the rules to address Item 5A under Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6200** adopted 9-0-0.

MISCELLANEOUS

RESOLUTION #6201 by Commissioner Hall, seconded by Commissioner Mangini.

RESOLUTION AMENDING SEWER SERVICE FEE SCHEDULE, SPECIFICALLY SEWER CONNECTION FEES FOR FISCAL YEAR 2014-2015

WHEREAS, pursuant to Connecticut General Statutes §7-255 the Enfield Water Pollution Control Authority held a public hearing on September 2, 2014 at 6:30 p.m. in the Council Chambers of the Town Hall, 820 Enfield Street, Enfield, Connecticut to hear comments on the proposed amendment to the 2014-2015 Sewer Service Fee Schedule for Sewer Connection Fees.

NOW THEREFORE, BE IT RESOLVED, the Enfield Sewer Authority does hereby amend the Sewer Connection Fees section of the 2014-2015 Sewer Service Fee Schedule, attached hereto as "Attachment A"

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6201** adopted 8-1-0, with Councilman Bosco voting against.

ADJOURNMENT

MOTION #6202 by Commissioner Mangini, seconded by Commissioner Arnone to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6202** adopted 9-0-0, and the meeting stood adjourned at 9:38 p.m.

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

**ENFIELD WATER POLLUTION CONTROL AUTHORITY
REGULATIONS FOR CALCULATION AND IMPOSITION OF FACILITY
CONNECTION CHARGE FOR CONNECTIONS TO THE PUBLIC SEWER SYSTEM
OF THE TOWN OF ENFIELD**

1. Authority. Pursuant to the authority of Chapter 86 of the Town of Enfield Code, the Enfield Water Pollution Control Authority hereby adopts regulations for calculation and imposition of a facility connection charge for all connections to the Enfield public sewer system.

2. Effective Date and Imposition of Charge.

2.1. **New Connections.** Except for those grandfathered per Section 5, the facility connection charge shall apply to all users who, on or after January 1, 2014, connect to the public sewer system.

2.2. **Change of Use.** The facility connection charge shall also apply to any property the use of which has changed in such a manner that there will be either a) a material change in quantity and/or quality of effluent or b) a permit is required pursuant to either the Town's building or zoning regulations.

3. Definitions.

3.1. **Applicant:** Anyone seeking to apply for connection to the public sewer system. When the context so requires, "Applicant" means "User."

3.2 **Dwelling Unit:** One or more rooms, designed, occupied, or intended for occupancy as separate living quarters, with cooking, sleeping, and sanitary facilities provided therein for the exclusive use of a single family maintaining a household.

3.3. **Equivalent Dwelling Unit ("EDU"):** The estimated average discharge, by volume, of a dwelling unit into the public sewer system of the Town of Enfield. The estimated average discharge per day of a dwelling unit is 200 gallons per day ("GPD").

3.4. **Estimated Facility Connection Charge:** The dollar amount based on the applicant's estimated daily discharge (in gallons) into the public sewer system, excepting connections for dwelling units.

3.5. **Facility Connection Charge ("FCC"):** The dollar amount to be charged to a user for connection to the public sewer system. The facility connection charge shall be determined by multiplying the facility connection charge for one dwelling unit times the number of EDU's estimated in gallons to be discharged by the facility to be connected to the public sewer system.

3.6. **Unit Rate:** The facility connection per EDU shall be the sum of Three Thousand Dollars (\$3000.00).

3.7. **User:** Any person or property who uses the public sewer system; any such property owner.

4. Calculation of Facility Connection Charges.

4.1. **Facilities which are Dwelling Units:** All dwelling units shall be charged one (1) EDU per dwelling unit.

4.2. **Facilities Other Than Dwelling Units:** All users connecting to the public sewer system shall be charged one (1) EDU for every 200 gallons per day of actual or estimated discharge into the public sewer system (rounded to the next higher or lower EDU by the rule of halves).

(a)(i) At time of application for a permit to connect to the public sewer system under Section 2.1, the applicant shall submit, in writing, his or her good faith estimate of the gallons per day (on an annualized basis) that will be discharged by the proposed facility into the public sewer system. The Town of Enfield Director of Public Works or designee shall be the final authority for the calculation of such estimated annualized volume and the appropriate number of EDU's to be charged for that facility. The Director of Public Works or designee may require that the applicant submit such data and information as the Director of Public Works or designee may reasonably require in order to estimate the volume of discharge. After review of the application, the Director of Public Works or designee shall determine the estimated volume of discharge to be generated by applicant's facility and shall impose a FCC pursuant to these regulations. The decision of the Director of Public Works or designee as to such volume and charge, however, shall be subject to further review as set forth in these regulations.

(a)(ii) At time of a change of use of any property which change of use requires a permit under Section 2.2, or at time of initial review of a permit issued under Section (a)(i) above, the applicant shall submit: (1) a written statement as to the average number of gallons per day discharged into the public sewer system over the three complete calendar years preceding the date of the change of use or review, (2) water consumption records from the Connecticut Water Company or the Hazardville Water Company, (3) such other information as the Director of Public Works or designee may require in order to complete the review. The Director of Public Works or designee shall be the final Authority for the calculation of the number of EDU's to be charged for the use. The Director of Public Works or designee may require the property owner to submit such additional data and information as the Director of Public Works or designee deems reasonably necessary in order to calculate the historic volume of discharge and the projected discharge. The Director of Public Works or designee shall determine the volume of the discharge generated by applicant's facility and shall calculate an FCC pursuant to these regulations.

(b) In the event of a dispute or disagreement by the applicant as to the Director of Public Works or designee findings as to the volume of discharge and the number of EDU's to be charged to the applicant, the applicant may request (or , at any time, on

its own initiative, the Enfield Water Pollution Control Authority may require) that a flow meter or other appropriate form of metering be installed at the point of connection of the applicant's facility to the public sewer system so as to monitor the actual volume of waste being discharged into the public sewer system. The volume of such discharge into the public sewer system shall be measured and flows calculated on not less than an annualized basis for a period not to exceed three years. If the metering is requested by the applicant, the cost of such metering shall be paid by the applicant. If the metering is initiated by the Water Pollution Control Authority, then, the Water Pollution Control Authority shall pay for the cost of such metering, provided, however, that, if as a result of such metering, the Water Pollution Control Authority determines that the applicant understated its estimated volume so that the FCC charge was undercharged by more than one EDU, the Water Pollution Control Authority shall add the cost of such metering as an additional charge to the applicant.

(c) At the end of the three year monitoring period, the FCC shall be recalculated based upon the actual average annual volume of discharge during the three year review period. If the actual average volume exceeds the original estimate, the applicant shall be charged the additional EDU's for such excess. If the actual average volume is less than the original estimate, the applicant shall be entitled to a refund of any excess payment. If the applicant has elected to make payment under the installment payment plan referenced in Section 4.3(b) then such refund shall be credited against any remaining payments otherwise due the EWPCA. If, after applying such offset, a refund is still due applicant, then, at the option of the EWPCA, said sum may either be refunded to applicant in full in the next fiscal year of the EWPCA or, may be paid in three equal annual installments together with interest at two percent (2%), the first payment being due in the fiscal year next succeeding the date of the calculation of the refund.

4.3. Time of Payment of Facility Connection Charge .

(a)At time of application for a permit as required by the Enfield building and Zoning Regulations, the applicant shall also apply for a discharge permit into the Enfield sewer system. The estimated facility charge shall be calculated and payment of that amount as determined by the Water Pollution Control Authority shall be paid in full prior to connection to the public sewer system.

(b)All facility connection charges shall be the legal obligation of the record owner(s) of the real estate upon which the facility is located at time of issuance of connection to the public sewer system or change in use of the property. In the event an applicant is other than a record title holder, then the legal obligation to pay the connection charge shall be joint and several as to the applicant and the record title holder(s).

5. Grandfathering of Buildings Existing Prior to January 1, 2014

5.1	<u>Residential</u>	<u>property.</u>
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(a) On residential property serviced by sanitary sewers installed by the town after 1965, there shall be a \$13.50 charge per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

(b) On residential property serviced by sanitary sewers installed by a developer after 1965, there shall be a \$3.50 charge per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

(c) In addition to the foregoing charge, there shall be a \$350.00 charge per dwelling unit for apartment or condominium complexes.

5.2 Commercial property.

(a) On commercial property serviced by sanitary sewers installed by the town after 1965, there shall be a charge of the greater of \$500.00 per acre or \$13.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

(b) On commercial property serviced by sanitary sewers installed by a developer after 1965, there shall be a charge of the greater of \$500.00 per acre or \$3.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

(c) In addition to the foregoing charge, there shall be a \$200.00 charge per unit for hotels or motels.

5.3 **Industrial property.**

(a) On industrial property serviced by sanitary sewers installed by the town after 1965, there shall be a charge of the greater of \$700.00 per acre or \$13.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

(b) On industrial property serviced by sanitary sewers installed by a developer after 1965, there shall be a charge of the greater of \$700.00 per acre or \$3.50 per front foot, subject to adjustments for irregular, corner and rear lots and other allowances reflected in the rules of assessment adopted as part of Resolution No. 545, approved February 13, 1969.

**TOWN OF ENFIELD
WATER POLLUTION CONTROL AUTHORITY
SEWER SERVICE FEE SCHEDULE
Pursuant to §86-203(2)
FOR FISCAL YEAR 2014-2015**

WATER USAGE BASED SEWER RATES

- Billed water consumption $\leq 20,000$ \$3.39 per 1,000 gallons
- Billed water consumption $> 20,000$ \$5.08 per 1,000 gallons

A seasonal adjustment is made by reducing the daily consumption of potable water for the months of June, July, and August by 7.5%.

Minimum bill of \$13.00 will be assessed for all accounts using less than 3,835 gallons quarterly.

**SEWER USAGE BASED RATES
(FOR SEWER USERS WITH SEWER METERS)**

- Significant users with sewer meters: charges will be computed by multiplying the quarterly volume of sewerage by \$5.08 per 1,000 and billed quarterly.

PRIVATE WELL BASED RATES

- Well Users will be charged quarterly based on the average consumption by user classification:
Residential and small non-residential 12,780 gallons per quarter for FY14/15
Commercial and industrial 45,000 gallons per quarter for FY14/15

Interest will be charged on delinquent accounts at the rate of 1-1/2% per month, with a minimum charge of \$2.00, as provided by statute. Appeals for such charges must be filed within 30 days after the mailing of the bills. NOTE: Sewer Fees are the responsibility of the property owner.

SEWER CONNECTION FEES

\$3,000* per EDU

*Houses and commercial/Industrial buildings built prior to January 1, 2014 and were not connected to the Town of Enfield Sanitary Sewer System as of January 1, 2014 will be charged pursuant to the WPCA policy on Sewer Connections.

OTHER FEES

Inspection Fee:	\$100 per occurrence for any new construction, replacement, renovation or repair work during published business hours (\$300 per occurrence for nights, holidays, and weekends)
Sewer Meter Reading Charge:	\$50 per reading (quarterly) of non-Water Company meters
Septage Disposal Permit:	\$100 per year for each registered septage hauler
Septage Disposal Fees:	\$60 per 1,000 gallons based on full truck capacity of residential septage
	\$80 per 1,000 gallons based on full truck capacity of industrial/commercial septage
	\$10 per discharge for sewage from recreational vehicles (campers)
FOG Inspection Fee:	\$50 per inspection visit (no more than monthly)
Industrial Groundwater Remediation Discharge:	\$250 per quarter